

WILDWOOD COMMUNITY CLUB RENTAL CONTRACT

Rental Date _____	Time* _____
Total Rental Hours _____	x \$ 30 = \$ _____ (Rent Amount)
Event description _____	
Approx. Number People _____	
* please ensure your time includes set-up and tear-down	

Contract Name of Renter _____
Between: (hereafter referred to as **The Renter**)
Tel./Cell Number(s) _____
Email: _____
Address : _____

AND The Wildwood Community Club
271 North Drive Winnipeg, Manitoba, R3T OA1
(hereafter referred to as **The Club**)

The purpose of this contract is to set out the conditions associated with the rental of The Club's facilities and the obligations of The Renter before, during and after their rental has been completed.

Definitions

Facility - Refers to the physical building owned by The Club, which is rented in whole or part to The Renter.

Rental Manager - The person, who is in a volunteer position, whom is the primary contact for The Renter.

1.1 - The Club's Facility is to be utilized for the purpose of a gathering or meeting (as described above). Any other purpose must be disclosed to The Rental Manager prior to the rental date.

1.2 - The Renter must provide a **\$50 security deposit** at the time of booking, which must be received by the Rental Manager in the form of check (preferred) or cash. A cheque must be dated for the date of the rental and should be made out to the Wildwood Community Club. The Security Deposit will be destroyed when the rental has concluded and the keys returned, provided that the Renter has cleaned up and repaired any damage they caused (see below.)

1.3 - The **Club's rental fee** must be received at the time of booking in the form of cheque (preferred) or cash. Cheques may be post dated up to the date of the rental, and should be made out to the Wildwood Community Club.

1.4 - The Renter is responsible for the clean up and repair of any damages made to The Club's facility. The Club will retain the security deposit in the event that there is damage to

the facility and has the right to demand additional compensation for damages that exceed the Security Deposit.

1.5 - The Club bears no responsibility for any accident of injury that is suffered on behalf of the Renter or their guests during the time which they are on The Club's property located at 271 North Drive or in the facility. The Club has no liability to the Renter for failure to provide the rented space for any reason whatsoever.

1.6 - It is the responsibility of the Renter to purchase any liability insurance they feel is necessary to protect themselves against any accidents they or their guests may suffer.

1.7 - **Alcohol is not permitted** in the Club at anytime of the rental. The Rental Manager has the option of voiding the Rental Contract and ceasing the security deposit if they become aware of the Renter having alcohol or any other breach of this contract or because of any untoward action made by the Renter at the discretion of the Rental Manager.

1.8 - The Renter must not exceed the maximum occupancy of the facility, which is 65 people.

1.9 - The Renter is bound to the conditions of this contract, and is liable for any damages made to the Club's facility by them or anyone else during the period for which they are renting the Facility. The rental period starts when the Renter receives the keys to the facility, and ends when they return the keys to the Rental Manager.

1.10 - **There is no food preparation allowed within the facility due to City health codes** and as such, all food must be prepared elsewhere and transported to the Facility for consumption.

1.11 – Skates will not be worn in the upper hall.

1.12 - The Club is not limited by the conditions and elements within this Rental Contract and the Renter is also bound by the policies of the City of Winnipeg and the Renter may want to make themselves aware of any additional renting conditions as set out by the City of Winnipeg.

1.13 – You must be 18 years or older to rent the Facility.

1.14 – No helium balloons are allowed in the upper hall.

1.15 - If bouncers are to be utilized at The Club, the company supplying the bouncer has to have an acceptable Certificate of Insurance on file with the Insurance Branch.

Renter Signature

Date

Wildwood Community Club

Date

Rental Manager Checklist:

- \$ 50 Deposit Received
- Contract Signed
- Rental Payment Received
- Confirm Date & Time Available
- Booking Confirmed by email (if Renter provided an email)
- Posted to Wildwood Website Calendar